

Date

22 January 2018

Reference

18-012

SCC 2017/6.0

Subject

Acceptance procedure for non-standard courses and diplomas

Accompanies

Question 1.2, 3.2,
3.3, Annex C

MVK and HVK (Question 1.2, Annex C)

Non-standard courses and diplomas must be accepted by SSVV or vzw BeSaCC-VCA before certification.

The acceptance procedure is as follows:

1. Companies seeking certification must request a specialized external institution* to carry out an assessment of equivalence. The assessment covers three aspects (the courses and diplomas referred to in the scheme automatically meet the criteria):
 - a. assessment of equivalence of level;
 - b. assessment of equivalence of content;
 - c. assessment of the candidate's knowledge of the local legislation and regulations.

The assessment under c. requires a statement of the work locations where the candidate SHE officer, auditor or coordinator will be work. The assessment under c. will usually yield a favourable result when the candidate has followed an SHE vocational course in the state where the candidate will work.

2. An application for the acceptance of a non-standard course or diploma must be addressed to the CCE-SCC (ccvd-vca@ssvv.nl) or ECE-SCC (contact@besacc-vca.be). The acceptance decision from step 1 must be enclosed with the application.
3. The CCE-SCC or ECE-SCC decides whether the course or diploma will be added to the list of accepted courses and diplomas within three months after the submission of the application. The applicant is informed of the decision.
4. The prevailing list is published on www.vca.nl and www.besacc-vca.be.



B-SCC (Question 3.2) and SOS-SCC (Question 3.3)

Non-standard courses and diplomas must be accepted by SSVV or vzw BeSaCC-VCA before certification.

The acceptance procedure is as follows:

1. Companies seeking certification must request a specialized external institution* to carry out an assessment of equivalence*. The assessment covers three aspects:
 - a. content of the attainment levels and test targets;
 - b. duration, number of questions and pass threshold;
 - c. traceability of individual diplomas.
2. An application for the acceptance of a non-standard course or diploma must be addressed to the CCE-SCC (ccvd-vca@ssvv.nl) or the ECE-SCC (contact@besacc-vca.be). The acceptance decision from step 1 must be enclosed with the application.
3. The CCE-SCC or ECE-SCC decides whether the course or diploma will be added to the list of accepted courses and diplomas within three months after the submission of the application. The applicant is informed of the decision.
4. The prevailing list is published on www.vca.nl and www.besacc-vca.be.

* Examples are Nuffic, SBB and Hobéon.